

April 2024

Headteacher - Patrick Earnshaw

Deputy Headteacher - Mathew Downs

Assistant Headteacher (Head of Sixth Form) - Lisa Swan

Dear Student (and Parent/Guardian)

LEAVING ARRANGEMENTS, A LEVEL RESULTS DAY AND UNIVERSITY ADMISSIONS

As we near the end of formal lessons for Year 13 I would like to provide advance information regarding the arrangements for Year 13 Leavers Results day and to give details on the options university applicants have after receiving their results.

Contact Details Confirmation

Can ALL year 13 students (this is addition to the paper form completed in assembly) complete the following short questionnaire ASAP. This asks for up to date contact details enabling us to contact you if necessary, during the exam period, to inform you about collection of certificates and to contact you regarding future destinations. <https://highcliffe.school/I/Y13DetailsConfirmation>

Timetables

Students no longer need to attend tutor after Easter. One to one tutorials will continue to be available to them as needed. Formal lessons end on **Friday 3rd May**, with our Leavers pizza lunch. Teaching staff will be available during timetabled lessons until the exams finish and students are strongly encouraged to take advantage of this support.

Pizza Lunch, Yearbooks and Hoodies

We are hugely impressed by the quality and content of the Yearbook; it is an excellent memento of the past 2 years at Highcliffe Sixth. Well done to the student team for their hard work. We will distribute year books and hoodies at the Leavers' pizza lunch on **Friday 3rd May** at school. Students are reminded that they are not expected to attend lessons period 5 if they have one.

Leavers' Event at the Cosy Club - Monday 24th June

The vast majority of students in Year 13 have now bought their Leavers' event ticket. Tickets remain available until **Friday 31st May**; it would be fantastic to see the whole year group at the Cosy Club to celebrate the end of their Highcliffe journey. Students who have yet to return their medical form to the star room are reminded to do so as soon as possible please.

Return of Textbooks and Resources

Towards the end of the exam period students will receive information regarding the return of school resources, including library books, and the return dates. Students are reminded that they will need to have **returned all school resources and cleared their catering account in order to attend the Leavers' event.**

Exams Information

All information concerning the exams and associated regulations and procedures can be found in the Exams Information section of the main school website. Students should ensure they have read the documents in this section prior to the exams. [Examinations Information | Highcliffe School](#)

Contingency Day

Students and parents are reminded of the standard examination contingency day on **Wednesday 26th June**. Please could you bear this date in mind when planning for this summer. Should any exams need to be moved to the contingency day students must be available to attend or they will be deemed absent and therefore not achieve a mark/grade for that component. Two additional afternoon contingency sessions have also been introduced for the 2024 exams. These are on **Thursday 6th June 2024** and **Thursday 13th June 2024**.

Collection of Exam Results

Results day this year is **Thursday 15th August 2024**. Exam results will be available from 9.00 am – 10.00 am in the grass area outside the entrance to Da Vinci. If it is raining on the day, we will relocate to the HALL. Results will also be available on-line in AT5 at 8:45am if students wish to view their results early before results envelopes are distributed. We trust this will be a happy experience for all but, if advice is required, Senior and Sixth Form staff will be available for advice and support in AT5 from 9am – 11am. It is advisable that a parent be available for students to contact on Results day if they need to reconsider their next steps.

Please be advised that, if you are unable to pick up your exam results in person, then you should either:

- Notify us, in writing, by using the form which can be found in the 'Certificates and Results' document on the school website <https://www.highcliffe.school/ExamsInfo> if you wish another person to collect your results on your behalf.
- The nominated person collecting results MUST bring the signed form together with a form of ID.
- No results can be given out by telephone under any circumstances.

If you are unable to collect your results or nominate a representative, they will be available on MyHighcliffe from around noon on Results day.

Non University Applicants

Students who are not applying to university and need support on their next steps, please be aware that our in-school Careers Adviser, Mrs Wilson, is available for help and support and can be contacted at cwilson@highcliffeschool.com The Unifrog 'apprenticeship tool' updates every 24 hours with local and national apprenticeship vacancies. Please keep checking this tool frequently and use the Unifrog 'CV tool' to make sure your CV is up to date if you are sending it to companies. The following websites are of use when researching next steps opportunities:

- [Home | NGTU \(notgoingtouni.co.uk\)](https://www.notgoingtouni.co.uk) Degree/Higher Apps, school leaver schemes, sponsored degree/degree apps that all require A Levels or equivalent
- <http://www.gov.uk/apply-apprenticeship> worth looking at regularly to see what vacancies are available currently locally and further afield

UCAS - Responding to Offers

For students who receive their last decision on or before 16 May 2024, the reply date is 6 June 2024 (except if using Extra to find a place).

For students who receive their last decision on or before 17 July 2024, the reply date is 24 July 2024 (including Extra choices)

Remember that your insurance choice should act as a back-up option, and therefore have lower entry requirements in case you do not get the grades you were expecting and miss out on your firm choice.

UCAS – Infographic for University Applicants on Results Day Decisions

Please find attached a 2024 Results Day Infographic which explains the options available to students if they have met, exceeded, or fallen short of their university offers. All information included on this infographic can be found in more detail on the UCAS website. We encourage all students and their parents to be fully aware of all options should a student not meet their entry requirements, including reading the available literature about Clearing and Clearing Extra prior to Results day.

Clearing opens on Friday 5th July 2024. Information about clearing can be found here:
<https://www.ucas.com/undergraduate/results-confirmation-and-clearing/what-clearing>

Any questions or concerns regarding university applications, please contact **Mrs Chalmers**, who is the School's UCAS Co-ordinator: office@highcliffesixth.com

Student Finance

Applications to students are now open. Students planning to start University in Autumn 2024 should apply by **Friday 17th May 2024**. Further details of student finance can be found here:
https://studentfinance.campaign.gov.uk/#everything_you_need_to_know_about_2023_to_2024UC

UCAS – New Applicants

Students can still apply through UCAS if they have recently changed their mind about their future destination and would now like to apply to university; there are still places available.

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Thank you for your time reading this letter, I hope the information provided helps keep you informed and do not hesitate to contact us if you need anything at office@highcliffesixth.com

Yours sincerely



Mrs C Tubbs
Head of Year 13